

Quantico Orienteering Club, Inc.
Board of Directors
Meeting Minutes

April 4, 2018

I. Call to order

President Landers called to order the regular meeting of the QOC Board of Directors at 7:28 on February 15, 2018 at the home of Karla Hulett and Gary Smith. President Landers thanked them for hosting the meeting.

II. Roll call

The following Officers and Directors were present for a quorum.

President Jody Landers	Vice President Tom Nolan
Secretary Karla Hulett	Treasurer Vic Culp
Membership Greg Lennon	Publicity Kathleen Lennon
Immediate Past President Jon Torrance	
At-Large- Directors Charles Carrick and Don Fish	

III. Directors Reports–

MD VP: Tom Nolan reported on attendance at the last few events and future plans for the next three months.

VA VP: John didn't attend the meeting and didn't provide a written report. We reviewed schedule and discussed permitting for Pohick, meet director and course setter for Fountainhead and May meet volunteers. Charles Carrick will follow up on Fountainhead permit.

Treasurer's Report: Vic Culp reviewed financial status report. We reviewed the profit per meet and discussed ways to lower costs at local meets.

Secretary's Report: It was moved and seconded to approve treasurers report and minutes from the February 15, 2018 Board of Directors Meeting. Motion carried.

The following motion was approved via an email vote on April 20, 2018

Request Board for approval to implement a \$5 surcharge per start for the Fountainhead meet to offset the additional costs of shuttle vans to transport participants to the remote start.

Membership: Greg Lennon supplied written reported. Greg reviewed the new options of the membership registration system and discussed the current and future price

increases for the software licenses. We discussed taking advantage of the two-year renewal rates.

Publicity: Kathleen Lennon reported that social media is gaining followers. Facebook starting to charge for invites. Kathleen will use promotion budget to pay for the cost.

Mapping: Jon Torrance provided an update on the two mapping projects that he is completing. 1) Mason Neck root stock mapping done. 2) Pohick 40-50% to cover vegetation. Jon reported that he is on track to finish by the next three weekends.

President: Jody Landers announced that Prince William Forest doing a usage study as posted on the website. Tom Nolan will review document and determine if we need to respond.

Volunteer work at Patapsco – trail maintenance needs. We have been requested to provide resources to walk park boundaries and site park signs to look for encroachments to boundaries. The task will be completed by use of a phone app. The BOD is in favor of participating in the project as an approach to our service credit goals.

IV. New business

Appointment of Nominating Committee - Heidi and Dave Onkst will serve as the Nominating Committee. The club will be moving to two VP's each for VA and MD as allowed in the Club Bylaws. The club membership will be notified of the slate of officers at least 10 days prior to the June 3 meeting.

The BOD reviewed the status of the Action Plan for Junior National Champs Meet April 13-14, 2019 on Beaver Dam Run Map. It was noted that the MCBQ cannot give us a firm commitment for the dates. It was agreed that Jon Torrance will be the meet director and Francis Hogle will lead the course designers. Possible other designers include Boris, Chris and Ken Walker. It was noted that we need a registrar and map coordinator named on the application. Bill Wright secured permission for a local meet on the Hangman Tree Map on Nov. 4, 2018.

Recommendation for Mapping Vault/Repository – Tom Nolan –Requested a deferral to next meeting.

QOC Adherence to National Policies and Practices with respect to Junior Safety – Don Fish & Jody Landers – A review of the OUSA Junior Safety policy was conducted and a discussion was held to determine how QOC should support this policy. It was moved and seconded that: 1) All QOC junior coaches will undergo a background check. Greg Lennon will contact OUSA to obtain guidance on background check process and contract. 2) QOC will establish a go to team of both men and women along the lines of

the OUSA guidelines in which juniors can report concerns and violations of the guidelines. 3) Don Fish and Greg Lennon will write and post a summary of the QOC junior safety guidelines on the website that includes contact individuals on the go to team. Motion carried.

BOD agreed to purchase new pads for the AEDs due to age.

Appointment of Strategic Planning Group – Jody Landers & Jon Torrance – Jody will send out an announcement to the QOC yahoo group requesting volunteers to participate in the development of a Strategic Plan for the club.

Status Updates:

Status of Finnish Orienteering Group Plans – Tom Strat & Tom Nolan - On track with planning two days of orienteering Nov 3 & 4. Gary Smith is enlarging the DC Mall map for a recreational event on Nov. 1.

SVO event at Oregon Ridge – Jon Torrance - Jon will follow-up with Brad to get a course updates for web site.

Update on Bob Turbyfill Training – Zero to Orange - 12 People registered.

Other News:

Sid Sachs – will write a promo for over 55 newspaper and requested that he offer readers a 1st time discount of the member rate in Sept and Oct, 2018. Board agreed.

Daniel Heimgartner – announced that he worked with the Nordic Alliance to update Trail O maps near Albany.

V. Adjournment

Others attending the meeting: Gary Smith, Sid Sachs and Daniel Heimgartner. Heidi Onkst joined by phone.

The next meeting will be held May 16, 2018 at the home of Greg and Kathleen Lennon.

President Landers adjourned the meeting at 10:04

Minutes submitted by: Karla Hulett